



Copyright Questionnaire

Thank you for taking a few minutes to complete this questionnaire. Please do not hesitate to contact our office if you have any questions or require any assistance with this form. It is important to note that substantive rights may be established as of the filing date of a United States copyright application, particularly within ninety days of publication or before actual infringement occurs. Therefore, please return the completed questionnaire and requested materials to us as soon as possible.

<p>(1) Please give the full name, address, telephone number, and type of business entity (i.e., individual, partnership, or corporation, including state of organization or incorporation) of the copyright owner.</p>		<p><i>For Example:</i></p> <p>ABC Books, Inc. (a Florida Corporation) 1222 Palm Tree Drive Clearwater, Florida 33333 (727) 555-1212</p>
<p>(2) What type of work is this?</p>	<p>___ work of the performing arts (musical and dramatic works, pantomimes and choreographic works, motion pictures, and other audiovisual works, including computer program screen outputs)?</p> <p>___ sound recording?</p> <p>___ work of the visual arts (paintings, sketchings, drawings, sculptures, maps, photographs, scale models, jewelry designs, fabric designs, architectural design)?</p> <p>___ nondramatic literary work (fiction, non-fiction, poetry, textbooks, reference works, directories, catalogs, advertising copy, compilations of information, computer program)?</p> <p>___ if this work is a contribution to a periodical or collection of various works, please give the title of this individual contribution and the title of the collection as a whole.</p>	
<p>(3) Describe the general character of this work (i.e., instructional video tape, musical recording, lithographic print).</p>		
<p>(4) Have copies of this work been publicly distributed or given to another for purposes of distribution to the public? If so, please describe the circumstances, and give the date (month/day/year) when this first occurred, and the location.</p>	<p>___ Yes Date: _____</p> <p> Location: _____</p> <p> If an architectural work, has the building been constructed? ___ Yes</p> <p>___ No</p>	
<p>(5) What is the exact title of this work?</p>		
<p>(6) What is the full legal name of the person who actually created this work (the author)?</p>		<p><i>Tip:</i> If the work was prepared for your company or under a written work for hire agreement, you may leave out the personal information about the actual author and skip to question (10).</p>

(7) What is the date of birth of the person who actually created this work (the author)?	Not necessary if a work for hire (see Question 10 below).
(8) What is the nation of citizenship of the person who actually created this work (the author)?	___ United States ___ Other _____
(9) Was this work done anonymously or pseudonymously?	___ Yes ___ No
(10) Was the work prepared by an employee acting within the scope of his/her employment <i>or</i> under a written agreement with the person who prepared the work?	___ Yes ___ No
(11) If there is more than one author, what was each author's contribution to this work (i.e., text, photography, artwork, illustrations)?	___ Yes ___ No
(12) Who owns the copyright in the work? If different from the author of the work, please explain how ownership was obtained (i.e., copyright was assigned, author is the employee of the copyright owner).	___ Applicant owns copyright as author is full-time employee and work was within scope of duties. ___ Applicant owns copyright as author signed written agreement assigning rights to work. ___ Other circumstance: _____
(13) Has this work, or an earlier version of this work, been previously registered with the Copyright Office? If so, what is the Registration No. and date of registration? Why is another registration being sought?	___ Yes Registration No. _____ Date: _____ New Reg. Sought Because: _____ ___ No
(14) Is this work derived, or based on, a pre-existing work? (i.e., a translation or abridgment)? If so, how does this work differ from the pre-existing work (i.e., sculpture based on a drawing)?	___ Yes Difference: _____ ___ No
(15) Does this work consist of a collection of pre-existing materials or information which you have selected from a number of sources? If so, please describe this collection (i.e., compilation of 19th-century political cartoons).	___ Yes Collection comprises: _____ ___ No
(16) Do you wish to provide the Copyright Office with a license to make copies of this work for the blind and physically handicapped?	___ Yes ___ No
(17) When was this work completed?	Date: ____/____/____
Please return the completed questionnaire with three (3) copies of the best edition of this work. If this is a computer program, please provide up to 50 pages of source code. Redact (mark out) any code which may be considered trade secret. If there are over 50 pages of source code, please only forward the first and last 25 pages. Three (3) copies of the requisite source code are needed.	